

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 36

MINUTES OF MEETING OF BOARD OF DIRECTORS

JUNE 25, 2024

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 36 (the "District") met in regular session at 4:00 p.m. at 903 Hollywood, Houston, Texas 77015 on Tuesday, June 25, 2024, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called of the members of the Board, to-wit:

Ronald S. Holder	President
Gerardo Parra	Vice President
Maria E. Koukoulakis	Secretary
Eddie Cantu	Assistant Secretary
Tammy Eason	Director

All members of the Board were present, thus constituting a quorum. Also attending were Regina Duncan ("General Manager"); Gricelda Medrano ("Bookkeeper"); Gabriella Crain ("Executive Assistant"); Dennis Corley ("Field Operations Manager" and "North Channel Water Authority"); Chantal Robinson, District Employee, Ronald Anderson of A&S Engineers ("District's Engineer"); Officer Kaury McConahay of S.E.A.L. Security Patrol ("S.E.A.L."); Will Petrov of Johnson Petrov LLP ("Attorney") and Deputy Eduardo Rojas with Harris County Sheriff Department (HCSO); Sgt. Tommy Berry and his wife, Juanita Berry and Sgt. A. Hinojosa and Sgt. J. Demaret (the "County"), along with two other deputies and Mr. Lupe Hernandez, a resident of the District.

1. Public Comment. The President first opened the meeting to public comment concerning the business of the District. Mr. Hernandez approached the Board regarding the process to add an additional bathroom to his storage building at 1035 Beacon. He was informed that if no kitchen was installed, all should be okay, did not have to come to the board for that. He then exited the meeting with Ms. Celia Garcia, Clerk-1, to instruct him further on the scheduling of inspections and rate order rules.

Sgt. Berry spoke to the Board regarding County projects within the District.

2. Minutes. The Board then considered approval of the regular meeting minutes of June 11, 2024, a copy of which was made available to the public.

Upon motion by Director Holder, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the regular meeting minutes of June 11, 2024, subject to a certain revision.

3. NCWA Report. Mr. Corley presented and reviewed the NCWA Report with the Board. A copy is attached hereto as Exhibit "A."

Upon motion by Director Koukoulakis, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the NCWA Report.

4. Harris County Sheriff's Office Report. Deputy Rojas presented and reviewed the Beat Activity Report. He also responded to questions from the Board. A copy of which is attached hereto as Exhibit "B".

Upon motion by Director Eason, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the Harris County Sheriff's Office Report.

5. Bookkeeper's Report and the Investment Report. Ms. Medrano presented and reviewed the Bookkeeper's and Investment Reports, with the Board, a copy of which is attached as Exhibit "C". Ms. Medrano also responded to questions from the Board.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report, quarterly Investment Report and authorized payment of the checks presented.

6. Engineer's Report, prepared by A&S Engineers, Inc., a copy of which is attached as Exhibit "D".

a. Mr. Anderson reviewed the written report and updated the Board on the current engineering activities in the District.

Mr. Anderson presented and reviewed Payment Application No. 5 submitted by Specialized Maintenance Services, Inc. in the amount of \$19,056.74 for the Sanitary Sewer Cleaning & Television Inspection Project, a copy of which is attached to the Engineer's Report.

Upon motion by Director Holder seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved Payment Application No. 5 submitted by Specialized Maintenance Services, Inc. in the amount of \$19,056.74 for the Sanitary Sewer Cleaning & Television Inspection Project.

Upon motion by Director Koukoulakis, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

7. General Manager's Report. Ms. Duncan presented and reviewed with the Board the General Manager's Report, a copy of which is attached as Exhibit "E".

a. Ms. Duncan updated the Board regarding the District's current operations and ongoing projects.

b. Consideration and possible action regarding the Redmond Property.

Ms. Duncan updated the Board regarding the status of purchasing property for the Redmond Lift Station. No action was taken at this time.

c. Consideration and possible action regarding Barbara Mae Lift Station property.

Ms. Duncan updated the Board regarding the Barbara Mae Lift Station. No action was taken at this time.

d. Consideration and possible action regarding a wage increase for certain employees.

The Board then entered into an Executive Session, pursuant to Section 551.074 of the Texas Government Code regarding Personnel Matters, was called as of 6:38 p.m. Everyone departed the meeting with the exception of the Board, Ms. Duncan and Mr. Joseph William Petrov.

As of 6:54 p.m., the President declared the Executive Session was ended and the public session resumed.

7d. continued. Discussed in Executive Session.

Upon motion by Director Eason, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved a merit increase was approved to three (3) employees.

8. New Business/Annual Agenda:

a. Consideration and possible action regarding HCSO Interlocal Agreement, a copy of which is attached hereto as Exhibit "F".

Upon motion by Director Holder, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the HCSO Interlocal Agreement.

9. Other Presentations, Reports or Updates. None at this time.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

PASSED and **APPROVED** this 16th day of July, 2024.

Maria E. Kontoulatis
Secretary, Board of Directors

EXHIBITS:

- A - NCWA Report
- B - Harris County Sheriff's Office Report
- C - Bookkeeper and Investment Reports
- D - Engineer's Report
- E - General Manager's Report
- F - HCSO Interlocal Agreement

