

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 36

MINUTES OF MEETING OF BOARD OF DIRECTORS

AUGUST 27, 2024

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 36 (the "District") met in regular session at 4:00 p.m. at 903 Hollywood, Houston, Texas 77015 on Tuesday, August 27, 2024, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called of the members of the Board, to-wit:

Gerardo Parra	President
Ronald S. Holder	Vice President
Maria E. Koukoulakis	Secretary
Eddie Cantu	Assistant Secretary
Tammy Eason	Director

All members of the Board were present, with the exception of Director Cantu, thus constituting a quorum. Also attending were Regina Duncan ("General Manager"); Gricelda Medrano ("Bookkeeper"); Gabriella Crain ("Executive Assistant"); Dennis Corley ("Field Operations Manager" and "North Channel Water Authority"); Chantal Robinson, District Employee, Ronald Anderson of A&S Engineers ("District's Engineer"); Officer Kaury McConahay of S.E.A.L. Security Patrol ("S.E.A.L."); Will Petrov and Daniel David of Johnson Petrov LLP ("Attorney") Dane Turner of Best Trash LLC ("Best Trash") and Deputy Eduardo Rojas with Harris County Sheriff Department (HCSO); and Victor Lara of Harris County Precinct 2.

1. Public Comment. The President first opened the meeting to public comment concerning the business of the District. Deputy Lara updated the Board regarding the County Projects in the District.

2. Minutes. The Board then considered approval of the regular meeting minutes of August 13, 2024, a copy of which was made available to the public.

Upon motion by Director Holder, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the regular meeting minutes of August 13, 2024.

3. NCWA Report. Mr. Corley presented and reviewed the NCWA Report with the Board. A copy is attached hereto as Exhibit "A."

Upon motion by Director Eason, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved the NCWA Report. He also responded to questions from the Board.

4. Harris County Sheriff's Office Report. Deputy Rojas presented and reviewed the July Beat Activity Report, a copy of which is attached hereto as Exhibit "B". He also responded to questions from the Board.

Upon motion by Director Holder seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Harris County Sheriff's Office Report.

5. Bookkeeper's Report and the Investment Report. Ms. Medrano presented and reviewed the Bookkeeper's and Investment Reports, with the Board, a copy of which is attached as Exhibit "C". She also responded to questions from the Board.

Upon motion by Director Eason, seconded by Director Koukoulakis, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report, quarterly Investment Report and authorized payment of the checks presented.

6. Engineer's Report, prepared by A&S Engineers, Inc., a copy of which is attached as Exhibit "D".

a. Mr. Anderson reviewed the written report and updated the Board on the current engineering activities in the District. Mr. Anderson presented and reviewed the Pay Application No. 6 & Final in the amount of \$33,669.03 for the Sanitary Sewer Cleaning and Television Inspection. A&S recommended payment of Pay Application No. 6 & Final in the amount of \$33,669.03 for the Sanitary Sewer Cleaning and Television Inspection. Next, Mr. Anderson reviewed the SCADA improvements and requested the Board's authorization to move forward.

b. Job Assignment Proposal (the "JAP") regarding Barbara Mae and Walmart Lift Station Rehabilitation. Mr. Anderson reviewed the JAP with the Board, a copy of which is attached to the Engineer's Report.

c. JAP regarding Marwood Lift Station Replacement. Mr. Anderson reviewed the JAP with the Board, a copy of which is attached to the Engineer's Report.

Upon motion by Director Eason, seconded by Director Koukoulakis, after full discussion and with all Directors present voting aye, the Board approved 1) Pay Application No. 6 & Final in the amount of \$33,669.03 for the Sanitary Sewer Cleaning and Television Inspection; 2) the SCADA improvements and authorized A&S to move forward; 3) the JAP for the Barbara Mae and Walmart Lift Station Rehabilitation; 4) the JAP for the Marwood Lift Station Replacement; and 5) the Engineer's Report.

7. General Manager's Report. Ms. Duncan presented and reviewed with the Board the General Manager's Report, a copy of which is attached as Exhibit "E".

a. Ms. Duncan updated the Board regarding the District's current operations and ongoing projects.

The Board then entered into an Executive Session, pursuant to Section 551.074 of the Texas Government Code regarding Personnel Matters, was called as of 5:14 p.m. Everyone departed the meeting with the exception of the Board, Joseph William Petrov and Daniel David.

As of 5:29 p.m., the President declared the Executive Session was ended and the public session resumed.

b. General Manager's Employment Contract. The Board discussed the general manager's employment contract in executive session.

Upon motion by Director Eason, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved the general manager's contract for 5 years.

Consideration and possible action to increase water and/or sewer rates, a copy of which is attached to the General Manager's Report.

The Board reviewed and discussed increasing the water and sewer rates by 2.5%.

Upon motion by Director Eason, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved increasing the water and sewer rates by 2.5%

Upon motion by Director Holder, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the General Manager's Report.

8. New Business/Annual Agenda:

a. Discuss Proposed 2024 Tax Rate, hear Financial Advisor's recommendation, authorize publication of effective tax rate calculation, and establish public hearing date regarding 2024 tax rate. This item was tabled due to pending certified values.

b. Best Trash 2024 Automatic Adjustment Letter, a copy of which is attached to the General Manager's Report. Mr. Turner presented and reviewed the letter with the Board. Mr. Turner stated the CPI increase from \$19.04 for curbside service with recycling to \$20.14. The new rate will take effect the billing cycle of September 2024 and continue through August 2025.

Upon motion by Director Koukoulakis, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the CPI increase from \$19.04 for curbside service with recycling to \$20.14, effective the billing cycle of September 2024 and continue through August 2025.

9. Other Presentations, Reports or Updates. None at this time.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,
the meeting was adjourned.

PASSED and **APPROVED** this 10th day of September, 2024.

Maria E. Koulatis
Secretary, Board of Directors

EXHIBITS:

- A - NCWA Report
- B - Harris County Sheriff's Office Report
- C - Bookkeeper and Investment Reports
- D - Engineer's Report
- E - General Manager's Report

